

Washington County Planning Department

Building Permits & Inspections * Land Use Planning * Flood Plain Management * E-911

1555 Colfax Street Blair, NE 68008

Phone: (402) 426-6872 Fax: (402) 426-6843

E-mail: planning@washingtoncountyne.gov

Website: www.co.washington.ne.us

RE: IMPORTANT - Silt Fence Information

Applicant:

Please note the following and implement Best Management Practices as noted at the bottom of this contract:

1. All responsibility regarding **installation and maintenance** of sediment control measures (silt fence) is solely the responsibility of the applicant.
2. Silt fences must be **inspected** by JEO Engineer prior to any work commencing including, but not limited to excavating, grading, footings, temp service, etc.
3. **NO building inspections** including, but not limited to footings, temp service, etc. will be allowed until County has received confirmation from JEO engineer that fence has been installed and inspected.
4. Please contact Washington County Planning and Zoning Office (402) 426-6872, once silt fence has been installed, so that an inspection of the fence can be scheduled. **The Planning office schedules the inspection** on silt fences for JEO in Washington County, Villages of Arlington and Washington.
5. JEO will perform two inspections: An initial inspection, once silt fence has been installed and a final inspection once ground cover has been established. **Additional fees may be billed directly to the applicant for Intermediate/noncompliance inspections by JEO.**
6. Once an initial inspection has been performed, then JEO will send a report to the Planning office, which will be forwarded on to the applicant for review.
7. Upon completion of the project, the silt fence **must not be removed until it has the final inspection by JEO** (Not Washington County Building Inspector). The applicant is responsible for contacting the Washington County Planning office upon ground cover being established.

The area is considered stabilized by one (or more) of the following methods:

- a Permanent vegetation is providing cover over 70% of the area (weeds are not considered permanent)
 - Areas to be landscaped are not included but it is recommended that they have mulch places if the plantings will not be installed within a short time of their creation.
 - With seeding and mulching for vegetation, it is recommended that the silt fence or appropriate erosion control measures are left in place until the permit is closed out.
 - b Sod is used to cover the lot
 - If sod is placed over all disturbed areas the fence can be taken down at the time of sod placement.
 - c An erosion control matting is used to cover the seed placed on the lot.
 - With the matting, it is recommended but not required that the fence or appropriate erosion control measure be left in place.
 - Matting is considered stabilized, and the seed does not have to be germinated to close the permit.
 - This is a great option for those who plan to do winter dormant seeding as it will stabilize the soil and protect the seed over the winter.
8. The silt fence **must be maintained** by the applicant **until it has the final inspection by JEO.**
 9. The applicant is responsible for maintaining the fence should our office receive complaints.
 10. Once the final inspection has been performed, then JEO will send a close out report to the Planning office, which will be forwarded on to the applicant informing them that the fence can either be removed or if there are issues.
 11. Should you have any questions as to the installation of the fence, you can contact JEO at the below, all other questions please contact the County Planning Office at (402) 426-6872.

JULIE OGDEN, PE | Senior Project Manager

JEO CONSULTING GROUP INC

142 W. 11th Street | PO Box 207 | Wahoo, Nebraska 68066-0207

o: 402.443.4661 | f: 402.443.3508

Instruction for Completing the Individual Lot Notice of Intent (NOI) Form

Preface

These instructions explain how to fill out the Individual Lot Notice of Intent (NOI) form.

Erosion and sediment control during construction activity is important. Implementing Best Management Practices (BMPs) can save time, money and worry, and protect natural resources. Additionally, practicing erosion prevention instead of erosion repair may help avoid problems such as negative publicity or private party lawsuits, fines and stop work orders.

Who Must File an Individual Lot Notice of Intent (NOI) Form

You must file for an Individual Lot Notice of Intent (NOI) if your construction activity is located within a platted named subdivision within the jurisdiction of Washington County(WA CO), Villages of Arlington and Washington and the construction includes residential buildings, accessory buildings or any construction over 576 square feet in size. Including swimming pools regardless of size.

So what is expected of a Applicant?

Persons signing this form should be familiar with erosion and sediment control requirements applicable for WA CO. Local erosion and sediment control requirements can be found in the Douglas Co./Washington Co. Stormwater Management Policies. All responsibility regarding installation and maintenance of sediment control measures is solely the responsibility of the Applicant.

Where to file an Individual Lot NOI Form & Fee

Individual Lot NOIs must be filed at the Washington County Planning Department (located at 1555 Colfax Street, Blair, NE 68808) when applying for a building permit as per Washington County Resolution 2008-25. The fee schedule for a Stormwater and erosion control permit was amended by contract 11/25/2014. The applicant shall pay a \$375.00 fee at the time of application. The \$375.00 fee covers the initial and final inspections. Additional fees may be billed directly to the Applicant and/or homeowners for noncompliance intermediate inspections.

Completing the Form

It is your responsibility to select one of three possible site plans or create a site specific plan with sediment controls.

Section I – Applicant Information/Mailing Address

Give the legal name of the person, firm, public organization, or any other entity that is performing the construction of the site. The responsible party is the legal entity that controls the site rather than the job site supervisor. Give the name and phone number of the contact person who is responsible for addressing these requirements. Enter the complete address and telephone number of the applicant. Correspondence will be mailed to this address.

Section II – Site Location Information

Enter the official or legal name of the subdivision including lot and block numbers, and the complete address including city, state and zip code.

Section III – Construction Activity Information

Enter the project start date, estimated completion date, and the disturbed acreage for the lot.

Section IV – Certification

By signing the form the applicant indicates that they are responsible for the requirements for erosion and sediment control for the lot and will comply with the terms and conditions stated on the form and with Resolution #2008-25.

Individual Lot Notice of Intent (NOI)

For Construction Activity that is in a Platted Named Subdivision per Resolution 2008-25 and Villages of Arlington and Washington by interlocal agreements.

Submission of this form supersedes any prior Notice of Intent (NOI) and Stormwater Pollution Prevention Plan (SWPPP) for the lot indicated in the application and fulfills the notification and discharge authorization procedures for individual lots, as required by Washington County Resolution # 2008-25. The applicant and or contractor assume responsibility for the building phase of development for this lot.

I. Applicant Information

Name of Applicant: _____ Legal Interest in the Land: _____

Company Name: _____

24-hour Contact Person: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email address: _____

Land Owner (if different from Applicant)

Name: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email address: _____

II. Legal Description

Name of Subdivision: _____ Lot No. : _____ Block No.: _____

Construction Site Address: _____

City: _____ State: _____ Zip Code: _____

III. Construction Activity Information

Estimated Start Date Estimated Completion Date Estimate Disturbed Acreage

IV. Certification

I certify under penalty of law, that I am familiar with and agree to comply with the terms and conditions provided in this Notice of Intent (NOI) and Stormwater Pollution Prevention Plan (SWPPP) and that I am solely responsible for the individual lot covered by this NOI and SWPPP. I understand that both Washington County and their hired Nebraska Licensed Professional Engineering Firm are authorized to inspect the site at reasonable times pursuant to Washington County Resolution No. 2008-25

Signature: _____ Date: _____

Individual Lot SWPPP (Stormwater Pollution Prevention Plan)

For Construction Activity in a Platted Named Subdivision within the jurisdiction of Washington County per Resolution 2008-25, Villages of Arlington and Washington by interlocal agreements.

Initial on each line to indicate that you have read and understand the following:

1. _____ I have used: ☐ Site Plan A ☐ Site Plan B ☐ Site Plan C ☐ My Own Site Plan (select one), annotated as needed.
2. _____ All BMPs will be constructed, installed and maintained according to the minimum standards and specifications set forth in either Douglas Co/Washington Co. Stormwater Management Policies, the NPDES General Permit, or otherwise approved by the Washington County Planning Department and will be in place and in working order prior to any construction activity.
3. _____ BMPs will be installed, operated and maintained to protect streams, rivers, ponds, and wetlands from sedimentation and a spill prevention plan will be followed for any spills or illicit discharges that may leave the site.
4. _____ Proposed BMPs are shown on the attached Site Plan. The construction details application schedule, procedures, operations, and maintenance of the proposed BMPs are in conformance with Douglas Co./Washington Co. Stormwater Management Policies and current standards.
5. _____ If applicable, any features of the site that are vulnerable to erosion, as well as BMPs implemented for these features are shown on the attached Site Plan.
6. _____ All BMPs will be inspected as per Resolution 2008-25 and by County Planning staff and contracted Engineer.
7. _____ Sediment deposited into or upon any street, alley, sidewalk, public way, storm drainage system, or public ground will be removed within a reasonable period of time. A contingency plan will be implemented for unforeseen erosion or sediment problems, including emergency situations caused by storms.
8. _____ After completion of the construction activity, final or temporary stabilization shall be completed as soon as practicable, but in no case more than fourteen days, to the surface of all perimeter controls, topsoil stockpiles, and any other disturbed or graded areas on the project site.
9. _____ The silt fence must be maintained by the applicant until it has the final inspection by JEO.
10. _____ The applicant is responsible for maintaining the fence should our office receive complaints.

NOTE: Reduce sediment leaving your construction site by implementing Best Management Practices (BMPs) such as:

1. Limit mud track-out onto private or public streets by parking on paved streets or driveways whenever possible. If necessary, utilize a temporary gravel drive.
2. Clean up any mud that has been tracked off the construction site in a thorough and timely manner.
3. Implement sediment controls along the lower sides of the property to protect adjacent waterways, storm drains or neighboring property from sedimentation.
4. Keep a clean site. Dispose of construction waste materials and debris in a dumpster or containment device.
5. Have your portable toilet staked and anchored away from any storm drain inlets.
6. Inspect your site weekly and after rain events to find any potential problems and keep your Best Management Practices repaired and in good working order.
7. Contact the Washington County Planning Department for more information on Best Management Practices for erosion & sediment control.

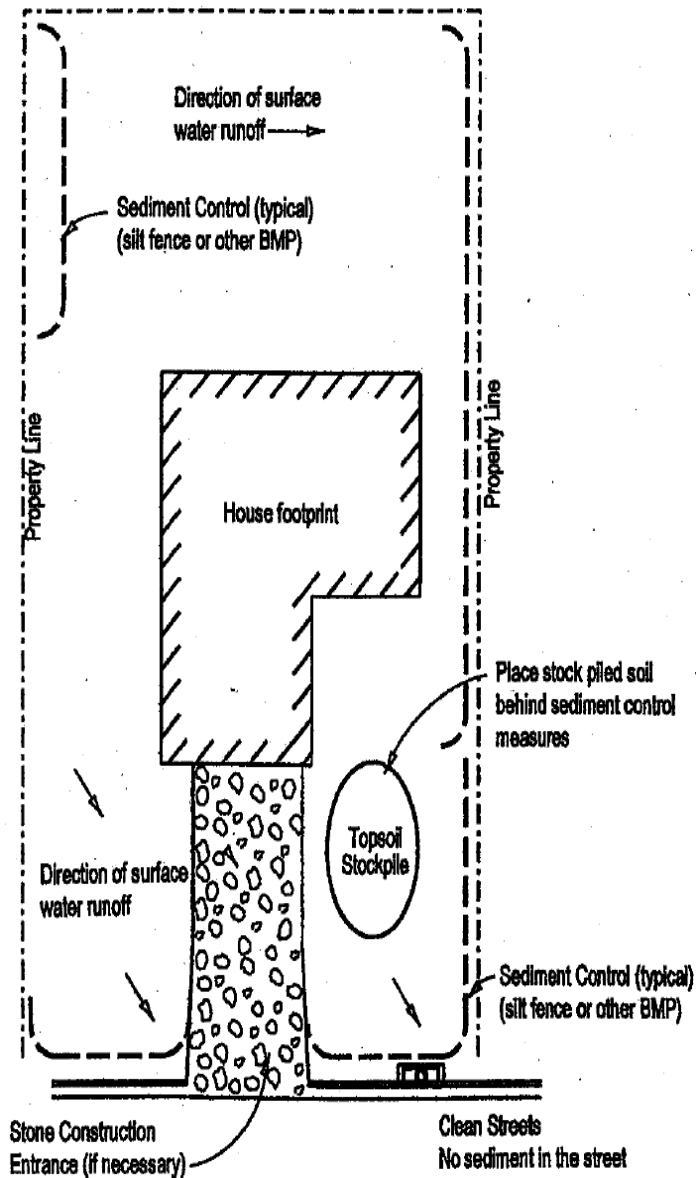
Site Plan for Individual Lots

Type A Not to Scale

Reduce sediment leaving your construction site by implementing Best Management Practices (BMPs) such as:

1. Limit mud track-out onto private or public streets by parking on paved streets or driveways whenever possible. If necessary, utilize a temporary gravel drive.
2. Clean up any mud that has been tracked off the construction site in a thorough and timely manner.
3. Implement sediment controls along the lower sides of the property to protect adjacent waterways, storm drains or neighboring property from sedimentation.
4. Keep a clean site. Dispose of construction waste materials and debris in a dumpster or containment device.
5. Have your portable toilet staked and anchored away from any storm drain inlets.
6. Inspect your site weekly and after rain events to find any potential problems and keep your Best Management Practices repaired and in good working order.

Contact the Washington County Planning Department for more information on Best Management Practices for erosion & sediment control.



DATE PREPARED: _____

NAME OF PREPARED: _____

DISCLAIMER: Washington County incurs no liability for the use or misuse of this site plan.

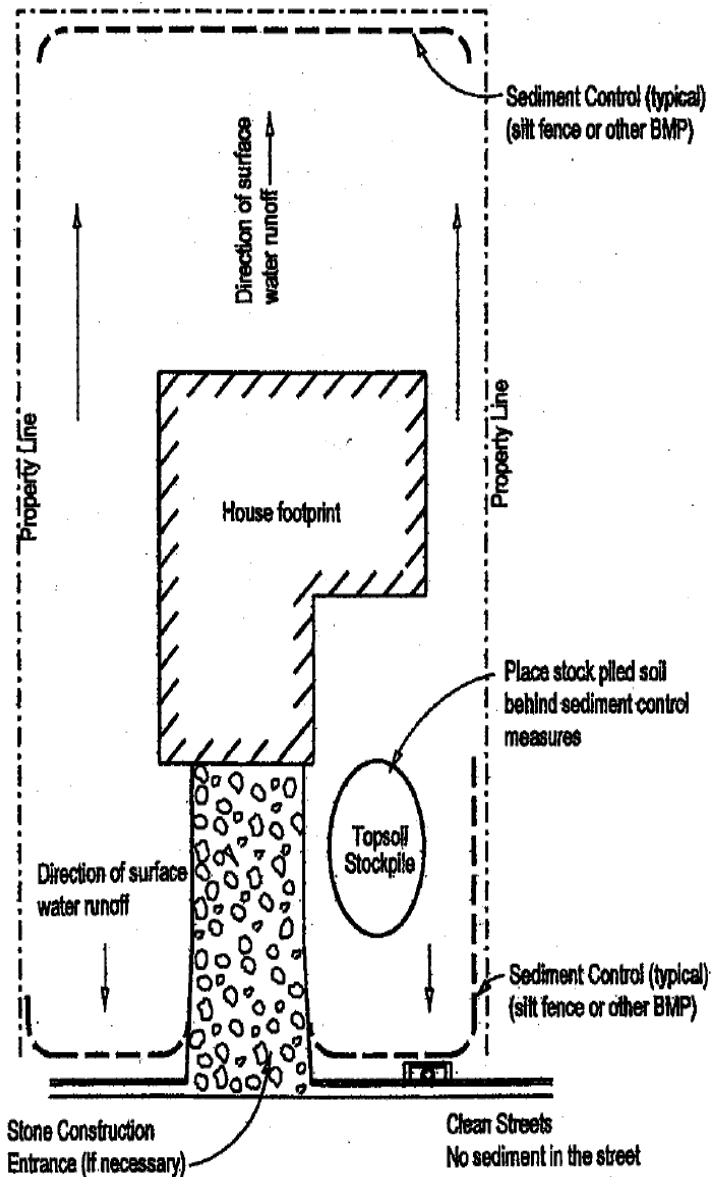
Site Plan for Individual Lots

Type B Not to Scale

Reduce sediment leaving your construction site by implementing Best Management Practices (BMPs) such as:

1. Limit mud track-out onto private or public streets by parking on paved streets or driveways whenever possible. If necessary, utilize a temporary gravel drive.
2. Clean up any mud that has been tracked off the construction site in a thorough and timely manner.
3. Implement sediment controls along the lower sides of the property to protect adjacent waterways, storm drains or neighboring property from sedimentation.
4. Keep a clean site. Dispose of construction waste materials and debris in a dumpster or containment device.
5. Have your portable toilet staked and anchored away from any storm drain inlets.
6. Inspect your site weekly and after rain events to find any potential problems and keep your Best Management Practices repaired and in good working order.

Contact the Washington County Planning Department for more information on Best Management Practices for erosion & sediment control.



DATE PREPARED: _____

NAME OF PREPARED: _____

DISCLAIMER: Washington County incurs no liability for the use or misuse of this site plan.

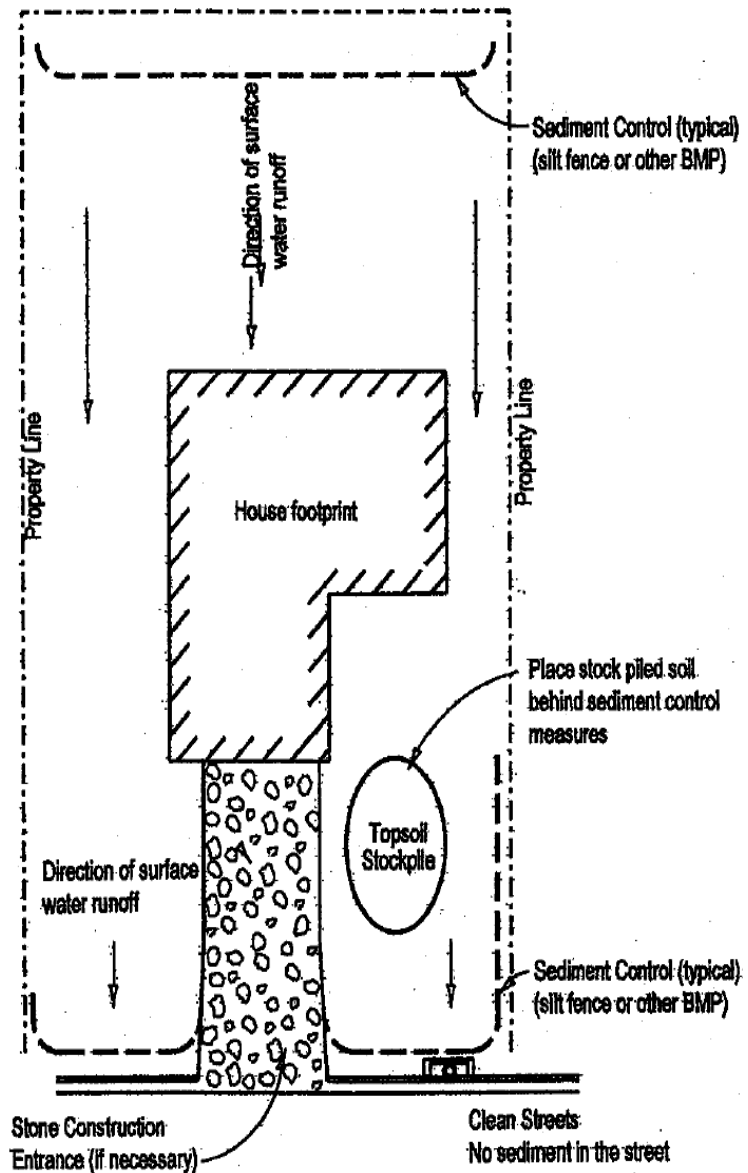
Site Plan for Individual Lots

Type C Not to Scale

Reduce sediment leaving your construction site by implementing Best Management Practices (BMPs) such as:

1. Limit mud track-out onto private or public streets by parking on paved streets or driveways whenever possible. If necessary, utilize a temporary gravel drive.
2. Clean up any mud that has been tracked off the construction site in a thorough and timely manner.
3. Implement sediment controls along the lower sides of the property to protect adjacent waterways, storm drains or neighboring property from sedimentation.
4. Keep a clean site. Dispose of construction waste materials and debris in a dumpster or containment device.
5. Have your portable toilet staked and anchored away from any storm drain inlets.
6. Inspect your site weekly and after rain events to find any potential problems and keep your Best Management Practices repaired and in good working order.

Contact the Washington County Planning Department for more information on Best Management Practices for erosion & sediment control.



DATE PREPARED: _____

NAME OF PREPARED: _____

DISCLAIMER: Washington County incurs no liability for the use or misuse of this site plan.