

December 28, 2021 Minutes
Washington County Board of Supervisors
Supervisor's Room Courthouse
1555 Colfax Street
Blair, NE 68008

The Washington County Board of Supervisors of Washington County, Nebraska, met in regular session at 3:04 PM on December 28, 2021 in the Supervisor's meeting room at the Courthouse in Blair, Nebraska. Notice of the meeting was given in advance thereof by publication in the Pilot-Tribune. A copy of the proof of publication is on file in the office of the County Clerk. notice of the meeting was given to the members and a copy of their acknowledgement of the receipt of notice and the agenda are on record at the office of the County Clerk. Availability of the agenda was communicated in the advance notice and in the notice of the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman Steve Dethlefs declared the meeting was in session and that the meeting is being recorded. Dethlefs made note that the Open Meetings Law is posted on the door and the west wall.

1. Meeting called to order

Present: Chairman Steve Dethlefs, Board members Jordan Rishel, Lisa Kramer, Bob Frahm, Kevin Barnhill, and Steven Kruger. Absent: Jay Anderson. Also present: Co Clerk Barbara Sullivan, Sheriff Mike Robinson, and Co Attorney Scott Vander Schaaf

2. Approve agenda

Co Attorney Vander Schaaf stated that there will not be a closed session for today's meeting

Motion Steve Kruger and second by Kevin Barnhill approve agenda for 12/28/21. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

3. Approve minutes for the Dec 14, 2021 meeting

Motion Kevin Barnhill and second by Bob Frahm that the rules be suspended and the minutes of the 12/14/21 meeting be approved but not read for the purpose that all board members were furnished a copy of said minutes prior to this meeting. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

4. Approve Claims

Motion Steve Kruger and second by Bob Frahm that the claims be allowed and Clerk ordered to issue warrants on the various funds for the same. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

5. Accept correspondence, consider and place on file: 1) Notice of Hearing from Douglas Co Planning Commission 2) Notice of Meeting from SID #10 3) Herman Dam Report from Nebr Dept of Natural Resources

Motion Kevin Barnhill and second by Bob Frahm to receive and place on file correspondence. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

6. Bill Hansel, Hwy Supt, gave a brief update on Road Dept projects.

6.1. Accept & approve Change Order to decrease amount of Ft Calhoun, Co Rd 34 project

Motion Steve Kruger and second by Lisa Kramer to accept and approve Change Order for decrease amount of \$27,920.53. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

6.2. Set One & Six Road Year Plan hearing date for Feb 22, 2022

Hansel said that he would like to set an informational meeting for the public to attend on Feb 8 at 5:00 p.m.

Motion Kevin Barnhill and second by Jordan Rishel to set hearing date for the One & Six Year Plan for 2/22/22. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

7. Jen Wang, Cox Communications: Approval of Local Franchise Agreement. D/PA

Jen Wang joined the meeting via phone and gave a summary of the agreement. Wang stated that Cox Communications would like to expand its broadband, cable, phone, home security and other services to the county and stated that the

agreement is to allow those services to become available and franchise fee to be established. Board members agreed to have 5% of all gross subscriber revenue from cable service charges to be added as it is uniform with current agreement with other cable providers. Mike Anderson spoke.

Motion Lisa Kramer and second by Kevin Barnhill to approve Local Franchise Agreement with Cox Communications. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

8. Dan Douglas, Emergency Manager: Discuss Washington Co building emergencies. D/PA

Douglas said that the County Safety Comm met last month and discussed building out an emergency plan for the courthouse facility. The committee discussed whether or not the Courthouse and Justice Center should be considered its own facilities or as one facility and ultimately gave a recommendation to refer it as one. Douglas asked the board to approve the distinction so that he can move forward with creating an emergency plan. Douglas will discuss plan with Captain Bolton for the jail. Douglas also asked to have board designate Facility Incident Command position to be held by the Board of Supervisors Chairman and Washington County Sheriff.

Motion Lisa Kramer and second by Bob Frahm to approve the Emergency Procedure Plans as presented by the Emergency Manager. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

9. Discussion and possible action on Motion to Reconsider County Board action on Resolution 2021-39 (Kevin Barnhill) Barnhill stated that he had discussions with a couple of board members and Planning Administrator Chris Shewchuk to better understand what the resolution that was voted down at last meeting is trying to accomplish and said with some edits it would be a more acceptable resolution and beneficial to the county.

Motion Kevin Barnhill and second by Jordan Rishel to reconsider County Board action on Resolution 2021-39 at the next meeting with appropriate edits. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

10. Mike Robinson, Sheriff: Discuss Records Management System (RMS) Data Conversion. D/PA

Robinson said he is still waiting for more information from Douglas Co before the county will be able to act on this item. Kramer stated the old RMS system holds all the data from prior citations and contacts that local law enforcement agencies would like to have access to as it is not available currently through the new RMS system. Motorola has a program application that will allow them to export the data from the old system on an as needed basis without doing a large data dump and possibly getting corrupt files. Kramer stated that MOU's will need to be established to make sure that everyone has permissions that share the RMS system. Aaron Wattenbach, City of Blair Police, spoke.

11. Adopt Resolution 2021- 40; Setting the days the Courthouse will be closed for 2022

Dethlefs went over the days set to close. Mike Anderson spoke

Motion Kevin Barnhill and second by Steve Kruger to adopt Res 2021-40; Setting the days the courthouse will be closed for 2022. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

RESOLUTION 2021 – 40

BE IT RESOLVED THAT THE BOARD OF SUPERVISORS OF WASHINGTON COUNTY, NEBRASKA:

WHEREAS, the Washington County Board of Supervisors is required to set the holidays on which the Washington County Courthouse will be closed for 2022;

NOW, THEREFORE, BE IT RESOLVED THAT the following holidays will be observed (excluding contract employees) and the Washington County Courthouse will be closed as follows:

THE FOLLOWING HOLIDAYS WILL BE OBSERVED FOR 2022

| | |
|---------------------|-----------------------------|
| MONDAY, JANUARY 17 | MARTIN LUTHER KING, JR. DAY |
| MONDAY, FEBRUARY 21 | PRESIDENT'S DAY |
| MONDAY, MAY 30 | MEMORIAL DAY |
| MONDAY, JUNE 20 | JUNETEENTH (OBSERVED) |
| MONDAY, JULY 4 | INDEPENDENCE DAY |
| MONDAY, SEPTEMBER 5 | LABOR DAY |

| | |
|--|----------------------|
| MONDAY, OCTOBER 10 | COLUMBUS DAY |
| FRIDAY, NOVEMBER 11 | VETERANS DAY |
| THURSDAY, NOVEMBER 24 and FRIDAY, NOVEMBER 25 | THANKSGIVING HOLIDAY |
| MONDAY, DECEMBER 26 | CHRISTMAS (OBSERVED) |

FRIDAY, DECEMBER 30, 2022--The Treasurer's office will close their window at 3:00 p.m. to complete year end business.

The Courthouse will be open on Arbor Day. However, in lieu of Arbor Day, employees shall receive a floating holiday, which can be utilized at any time by the employee during the current fiscal year. The holiday cannot be carried over, and if not used, shall lapse. Request for utilization of this holiday shall be made at least three days in advance and shall be subject to agreement and approval by their supervisor.

PASSED, APPROVED, AND ADOPTED THIS 28th day of December 2021.

Washington County Board of Supervisors, Washington County, Nebraska.
Chairman Steve Dethlefs, Bob Frahm, Jordan Rishel, Lisa Kramer, Kevin Barnhill, Steve Kruger

Attest: Barbara Sullivan, County Clerk

12. Barbara Sullivan, Co Clerk: Change first Board meeting date in May 2022 to Monday, May 9 and first Board meeting date in November 2022 to Monday Nov 7

Sullivan stated the request is to avoid having meetings set on the same day as the Primary and General Elections.

Motion Steve Kruger and second by Jordan Rishel to approve moving first board meeting dates in May and Nov to Monday, May 9 and Monday, Nov 7. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

13. 4:00 Public hearing: Application for Class C Liquor License, Lois's Driftwood LLC. PA- adopt Res 2021-41 Applicants Lois and Michael Sorensen spoke and said they are leasing the Driftwood for one year and may purchase after lease expires. Chairman Dethlefs opened a public hearing. There were no public comments.

Motion Steve Kruger and second by Kevin Barnhill to adopt Res 2021-41; approving Class C Liquor License for Lois's Driftwood, LLC. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

RESOLUTION 2021-41

WHEREAS, Lois's Driftwood
10740 Serenity Lane, Blair, NE 68008

has filed a new application for Class C Liquor License (Alcoholic Liquor on Sale-
Outside Corporate Limits) with the Nebraska Liquor Control Commission,

BE IT RESOLVED THAT THE Washington County, Nebraska Board of
Supervisors hereby recommends approval of the application of Lois's Driftwood, LLC
For a Class C Liquor License.

PASSED, APPROVED AND ADOPTED this 28th day of December 2021

ATTEST: BARBARA SULLIVAN
WASHINGTON COUNTY CLERK

STEVE DETHLEFS, CHAIRMAN
BOARD OF SUPERVISORS

14. Finance Comm: Recommendation to accept proposal from Ritterbush & Piotrowski, LLP for Washington County audit

Motion Steve Kruger and second by Kevin Barnhill to accept proposal from Ritterbush and Piotrowski LLP for county audit. Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

15. Comments from public : Mike Anderson spoke.

16. Committee Reports were briefly discussed

17. Closed session: For the purpose of discussing attorney client privileged information regarding current, potential, imminent threat of litigation and contract negotiations involving Washington County. D/PA
Co Attorney Vander Schaaf stated there are no items for a closed session.

18. Motion to adjourn meeting

Motion Kevin Barnhill and second by Steve Kruger to adjourn from the Board of Supervisors meeting at 4:11 p.m.
Motion Carried.

Anderson: Absent, Barnhill: Aye, Dethlefs: Aye, Frahm: Aye, Kramer: Aye, Kruger: Aye, Rishel: Aye

CLAIMS:

GENERAL FUND

| | | |
|----------------------------------|--------------------|------------|
| EMPLOYEES | Payroll 12/24/2021 | 217,981.64 |
| AMERITAS LIFE INSURANCE CORP | Retirement | 15,299.62 |
| UNITED HEALTHCARE INS CO | Life-Dental-Vision | 51,753.19 |
| WASHINGTON COUNTY-INSURANCE FUND | Health Ins. | 1,078.21 |
| WASHINGTON COUNTY BANK | FICA/MEDI | 15,938.54 |
| WASHINGTON COUNTY BANK | H.S.A. | 10,506.25 |
| BCDM ARCHITECTS | Serv | 8,629.80 |
| BLACK HILLS ENERGY | Serv | 3,070.93 |
| BLAIR ACE HARDWARE | Supplies | 159.96 |
| BLUE 360 MEDIA, LLC | Supplies | 263.25 |
| NICOLE CAVANAUGH | Public Defender | 2,291.66 |
| CITY OF BLAIR | Serv/Library Fees | 2,409.51 |
| CLERK OF DISTRICT COURT ASSOC. | Dues | 50.00 |
| CLERK OF DISTRICT COURT | Filing Fees | 108.00 |
| CONNIE'S BLAIR BAKERY | Supplies | 32.00 |
| CONSOLIDATED MANAGEMENT COMPANY | Training | 80.38 |
| COX BUSINESS | Serv | 115.34 |
| CREDIT BUREAU SERVICES, INC. | Serv | 150.84 |
| DES MOINES STAMP MFG CO INC | Supplies | 114.00 |
| DOUGLAS COUNTY SHERIFF | Fees | 38.39 |
| WILLIAM P. DUNN | Public Defender | 6,666.66 |
| EGAN SUPPLY COMPANY | Supplies | 1,245.65 |
| ENTERPRISE MEDIA GROUP | Notices | 11.70 |
| FIRST NATIONAL BANK OF OMAHA | Regist | 106.01 |
| FIRST NATIONAL BANK VISA | Supplies | 29.88 |
| FIRST NATIONAL BANK | Supplies | 28.88 |
| FIRST NATIONAL BANK | Fuel/Supplies | 826.69 |
| FIRST NATIONAL BANK | Fuel | 74.11 |
| FIRST NATIONAL BANK | Fuel | 40.46 |
| FIRST NATIONAL BANK - OMAHA | Fuel/Training | 299.80 |
| FIRST NATIONAL BANK VISA | Lodging/Serv | 163.90 |
| FIRST NATIONAL BANK | Meals | 53.98 |

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| FORENSIC SERVICES DIVISION | Serv | 100.00 |
| BOB FRAHM | Mileage | 184.80 |
| JAMES HETZLER | Fees | 2,750.00 |
| BRADY JOHN HOEKSTRA | Public Defender | 2,500.00 |
| HOLIDAY INN EXPRESS | Lodging | 1,264.45 |
| IDEAL PURE WATER | Serv | 23.35 |
| KONICA MINOLTA PREMIER FINANCE | Copier Lease | 199.48 |
| STEVEN KRUGER | Mileage | 218.40 |
| ED LAUTRUP | Reimb Dues | 111.36 |
| LONG'S OK TIRE STORES | Tires/Serv | 679.80 |
| MCKINNIS ROOFING & SHEET METAL, INC | Serv | 366.79 |
| JANE MCNEIL | Public Defender | 2,291.66 |
| MMC MECHANICAL CONTRACTORS, INC. | Serv | 507.75 |
| MORLEY CEMETERY | Cemetery Maint | 300.00 |
| NE HEALTH & HUMAN SERVICES | Regional Center | 180.00 |
| NEBRASKA WEED CONTROL ASSOC | Dues | 210.00 |
| GLADYS NELSON | Serv | 14.00 |
| OFFICE DEPOT | Supplies | 127.13 |
| OFFICE NET | Supplies | 227.40 |
| OFFICE WAREHOUSE | Supplies | 670.95 |
| RACHEL OLSON | Reimb Supplies | 8.97 |
| OMAHA PUBLIC POWER DISTRICT | Serv | 6,904.76 |
| SUSAN PAULSEN | Mileage/Meals | 245.60 |
| PHILLIPS 66 - CONOCO - 76 | Fuel | 507.81 |
| PITNEY BOWES INC | Supplies | 185.71 |
| CALVIN POULSEN | GIS Serv | 1,600.00 |
| POUNDS PRINTING INC | Supplies | 245.00 |
| ROCHESTER MIDLAND CORPORATION | Serv | 350.00 |
| SARPY COUNTY SHERIFF | Fees | 8.23 |
| SIDNER, SVOBODA,SCHILKE,THOMSEN | Court Appt Atty | 1,748.00 |
| SIRCHIE FINGER PRINT LABORATORIES | Supplies | 222.70 |
| STAPLES BUSINESS CREDIT | Supplies | 341.44 |
| BARB SULLIVAN | Mileage | 174.72 |
| U.S. BANK | Supplies | 102.31 |
| US BANK EQUIPMENT FINANCE | Copier Lease | 88.29 |
| SAMUEL VACHA | Fees | 2,500.00 |
| VERIZON WIRELESS | Serv | 40.01 |
| DAVE VOLENEC | Fees | 2,500.00 |
| WALKERS UNIFORM RENTAL | Serv | 37.82 |
| WASHINGTON COUNTY BANK | Supplies | 184.46 |
| WASHINGTON COUNTY COURT | Fees | 55.34 |
| WEX BANK | Fuel | 252.81 |
| HOWARD WOLFE JR. | Mileage | 414.80 |
| ROAD FUND | | |
| EMPLOYEES | Payroll 12/24/2021 | 51,636.50 |
| AMERITAS LIFE INSURANCE CORP | Retirement | 3,485.41 |
| UNITED HEALTHCARE INS CO | Life-Dental-Vision | 430.25 |
| WASHINGTON COUNTY-INSURANCE FUND | Health Ins. | 11,654.33 |

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| WASHINGTON COUNTY BANK | FICA/MEDI | 3,787.03 |
| WASHINGTON COUNTY BANK | H.S.A. | 2,625.00 |
| B'S ENTERPRISE INC | Supplies | 34,061.66 |
| BARCO MUNICIPAL PRODUCTS INC | Supplies | 2,070.02 |
| BIG RIG REPAIR, INC. | Parts | 793.90 |
| BOMGAARS | Supplies/Parts | 610.86 |
| COUNTRY TIRE INC | Tire Repairs | 675.33 |
| DUSTROL INC | Rumblebars | 5,000.00 |
| FASTENAL COMPANY | Supplies | 160.00 |
| FIRST NATIONAL BANK | Supplies | 60.99 |
| FIRST NATIONAL BANK | Supplies | 787.06 |
| HI-LINE INC | Parts | 171.42 |
| MIDWEST EXCAVATING SERVICES, LLC | Serv | 175,865.69 |
| OMAHA DOOR & WINDOW CO INC | Repairs | 2,529.42 |
| SCHAEFFER MFG. CO. | Fuel | 715.52 |
| SPEECE LEWIS ENGINEERS, INC | Serv | 1,990.36 |
| THERMO KING CHRISTENSEN | Parts | 72.00 |
| TY'S OUTDOOR POWER & SERVICE | Parts | 13,723.54 |
| WALKERS UNIFORM RENTAL | Serv | 362.36 |
| INSURANCE FUND | | |
| AUXIANT | Fees | 45,507.76 |
| STOP PROGRAM | | |
| U.S. BANK | Supplies | 4,278.93 |
| JUVENILE SERVICES GRANT | | |
| EMPLOYEES | Payroll 12/24/2021 | 1,923.00 |
| AMERITAS LIFE INSURANCE CORP | Retirement | 129.80 |
| UNITED HEALTHCARE INS CO | Life-Dental-Vision | 17.15 |
| WASHINGTON COUNTY-INSURANCE FUND | Health Ins. | 452.48 |
| WASHINGTON COUNTY BANK | FICA/MEDI | 147.03 |
| WASHINGTON COUNTY BANK | H.S.A. | 93.75 |
| VERIZON WIRELESS | Serv | 66.25 |
| COVID ARP FUNDS | | |
| LUTZ & COMPANY | Serv | 762.50 |
| 911 ENHANCED WIRELESS | | |
| GREAT PLAINS COMMUNICATIONS INC | Serv | 75.95 |
| E-911 FUND | | |
| GREAT PLAINS COMMUNICATIONS INC | Serv | 37.41 |

Attest: Barbara Sullivan
Washington County Clerk

Steve Dethlefs, Chairman
Washington County Board of Supervisors

I, Barbara Sullivan, County Clerk, in and for Washington County, Blair, Nebraska, do hereby certify that the foregoing proceedings took place during the December 28, 2021 Washington County Board of Supervisors.

Barbara Sullivan, Washington County Clerk
