

**May 4, 2020 Minutes  
Washington County Board of Supervisors  
Supervisor's Room Courthouse  
Blair, Nebraska 68008**

The Washington County Board of Supervisors of Washington County, Nebraska, met in an emergency meeting at 3:05 P.M. on Monday May 4, 2020 in the Supervisor's Meeting Room at the Courthouse in Blair, Nebraska and via Zoom Meeting application.

Chairman, Steve Dethlefs declared the meeting was in session and that the meeting is being recorded. Chairman made note that the Open Meetings Law is posted on the door and the north wall. Present: County Board Members Jordan Rishel, Lisa Kramer, Bob Frahm, Jay Anderson, and Kevin Barnhill. Absent: Steve Kruger. Also present: Co Clerk Barbara Sullivan, Co Attorney Scott Vander Schaaf, Emergency Manager Dan Douglas, Assessor Steve Mencke, and Sheriff Mike Robinson. Most attendees were present remotely using Zoom Meetings application.

Chairman Dethlefs stated the purpose of the emergency meeting is to update the modified business plan due to the COVID-19 pandemic. Chairman read through the Modifications to County Business Practices. Board members and office heads discussed screening measures for public access and appointment guidelines. Anderson asked to have the wording changed from "this plan is subject to review daily" at bottom of Business Plan to include more specific information. Motion Kramer second Rishel to accept the Emergency Manager's Modifications to County Business Practices with a change to the final sentence on document from "This plan is subject to review daily" to "This plan is subject to review by Dan Douglas, Emergency Manager and weekly by the Washington County Emergency Management Committee. Any changes to the Washington County Business Practices will be made by the Washington County Board of Supervisors." Vote- Aye: Rishel, Kramer, Frahm, Dethlefs, Anderson, Barnhill. Nay: None. Motion carried.

## **MODIFICATIONS TO COUNTY BUSINESS PRACTICES**

State of Nebraska Direct Health Measures for Three Rivers Health District, set in place to attempt to lower the spread of the COVID 19 virus, have led to the modification of business at all of the County buildings in Washington County. The modifications resulted in the closing of Washington County buildings to the public. All County offices remained open internally to assist the public via phone, US mail, or electronically.

Washington County's plan will be as follows:

The DHM for Three Rivers Health District is set to relax some restrictions on May 10. These restrictions take in to account the ever changing situation facing the District. In an attempt to continue balancing employee and public safety with the need to conduct ongoing County business the follow changes will be made to the County's current business practices.

All County buildings will remain closed to the public until **MAY 18, 2020**.

On, **MAY 18, 2020** County Offices may begin taking appointments from the public for person to person interaction. The appointment expectations shall be the same as the Modified Business plan from March 20. Washington County citizens are encouraged to **call ahead for an appointment**. All employees will wear a mask when interacting with the Public. Public will be screened at the west door and are asked to have masks when entering the building. Social distancing will be maintained at the same 6-foot standard. Each office will disinfect the areas of public contact in their office between each appointment. No gatherings of more than 10 people. This includes the Department of Motor Vehicles. Deliveries will be left at door. This practice will remain in effect until **MAY 31, 2020**.

If the Directed Health Measures have not been modified to be more restrictive, then the County buildings will become open to the public on **JUNE 1, 2020**.

Monday **JUNE 1, 2020**, County Offices will not need to set appointments with public. Continued social distancing as directed by changes in Health Directives. Deliveries can return to normal. Maintenance Dept. will ensure areas are disinfected daily. Plan for continued Health Directives throughout the summer.

Due to the potential relocation of the Sheriff's office and the continued risk of COVID spread to the jail population,

Sheriff's office and Jail may have a modified business plan different from that of other County Offices.

This plan is subject to review daily by Dan Douglas Washington County Emergency Manager and weekly by the Washington County Emergency Management Committee. Any changes to the Washington County Business Practices will be made by the Washington County Board of Supervisors.

There being no further business to come before the Board, at 3:22 P.M., meeting was adjourned until the next regular Board meeting date, May 11, 2020.

Attest:  
Barbara Sullivan  
Washington County Clerk

Steve Dethlefs, Chairman  
Washington County Board of Supervisors

I, Barbara Sullivan, County Clerk, in and for Washington County, Blair, Nebraska, do hereby certify that the foregoing proceedings took place during the May 4<sup>th</sup> meeting of the Washington County Board of Supervisors

Barbara Sullivan  
Washington County Clerk